

## CGA Board of Directors Meeting

July 26, 2008

3<sup>rd</sup> BoD Meeting for 2007 – 2008

Bolado Park, Hollister, CA

### **CGA Officers (2007-2009) Present:**

Skip Hofman, President  
Roger Odom, Vice President  
Lesa Hofman, Treasurer  
Meghan Abatti, Secretary  
Gayle Lewis, Northern Vice President  
Belinda Harms, Central Vice President  
Andy Krogh, Southern Vice President  
Sheri Herchkorn, Rules & Judges Chairman

### **CGA Officers (2007-2009) Absent:**

Ron Butts, Past President

### **Elected Directors Present:**

Andy Krogh, Dianna Merrick, Michele Easel,  
Phyllis Odom, Christopher Rowles, Brent  
Engelhardt

### **Elected Directors Absent:**

Charlea Moore

### **Appointed Directors Present:**

Sue Engelhardt, Robert Frates, Dave Bach, Janet  
Young, Sally Rivera-Lingafeldt

### **Appointed Directors Absent:**

None

### **Parliamentarian Present:**

Stacy Rivera

### **Board of Governors Present:**

Sheri Herchkorn, B.J. Hohman, Skip Hofman

### **Board of Governors Absent:**

Stan Janssen, Kenny Aeschliman

### **District Delegates Present:**

#1- Dana Herchkorn  
#7- Gere Azevedo  
#14- Margo Abatti  
#19- Sue Engelhardt  
#22- Kathy Benson  
#40- Christopher Rowles

#4- Bev Hampton  
#8- Christine Jones  
#15- Kori Cruz  
#20- Rita Newell  
#32 – Debbie Frates  
# 49- ?

#6- Tammy Bach  
#9- Rebekah Crill  
# 18- Joanne Galbraith  
#21- Doug Verseput  
#33- Robert Krogh  
#50- Bob Bucks

### **District Delegates Absent:**

#5, #10, #11, #12, #17, #25, #26, #27, #28, #30, #35, #45

The meeting was called to order at 4:50 pm by President Skip Hofman.

**I. Opening and Introductory Comments – President Skip Hofman**

President Skip Hofman opened the meeting by welcoming everyone to the July Board of Directors Meeting and State Show 2008.

**II. Special Item: Nomination/s and Election of BoG Members**

Skip Hofman explained two (2) Board of Governors members had stepped down from office and both positions needed to be filled for the remainder of each term. Kenny Aeschliman's vacant position was a two (2) year term and Stan Janssen's vacant position was a one (1) year term. Skip reminded all in attendance that only Board members could nominate candidates and those nominees must fulfill the qualifications to serve on the Board of Governors. Parliamentarian Stacey Rivera read aloud the qualifications for office: *a CGA member shall be a member in good standing for a period of two years; twenty-one years of age or older; have served as a member of the Board of Directors or as a CGA officer for at least two years, and have demonstrated in one or more capacities his/her capability to get along with people and to be proficient in achieving CGA objectives.* Skip explained the nomination and election for the two (2) year vacancy would happen first, followed immediately by a second nomination and election for the one (1) year vacancy.

Current BoG member Sheri Herchkorn briefly discussed why being a BoG member is a large commitment: a tremendous amount of time spent on issues via phone and email, meetings every few months, traveling and important, pressured decisions. Skip Hofman asked for the nominations to commence for the two (2) year term.

Andy Krogh nominated Joanne Galbraith.

Sally Rivera-Lingafledt nominated Roger Odom and stated she felt he would serve the BoG well because he not only met all the requirements, but exceeded them.

Sue Engelhardt nominated Janet Young and explained her continued and committed involvement with CGA.

Bob Bucks nominated Lea deMontigny

Each nominee then stood and explained a little about themselves, their past involvement in CGA and their desire to serve CGA on the Board of Governors. The four (4) nominees then exited the room and a brief open discussion regarding the candidates followed.

Sheri Herchkorn stressed to the voting Board members and District Delegates that any BoG member must have discretion and confidentiality, both are extremely important when serving on the BoG. Dave Bach felt all of the candidates had the ability to serve on the BoG well. Dianna Malley (formerly Dianna Merrick) hoped the individual/s chosen to fill the vacancy would be an individual who would work to positively move forward and bring change for the better or all CGA members. With the discussion ended a silent (ballot) vote then occurred.

Skip Hofman announced that **Roger Odom** had been **voted in for the two (2) year vacancy on the BoG** to fulfill Kenny Aeschliman's position.

President Skip Hofman then opened nominations for the one (1) year term

Sue Engelhardt nominated Janet Young.

Lesa Hofman nominated Michele Easel and explained Michele's past involvement with CGA at the district and state levels.

Andy Krogh nominated Joanne Galbraith.

Because Janet Young and Joanne Galbraith had already explained a bit about themselves they opted to pass doing this again at the President's request. Michele Easel stood and explained a little about herself, her past involvement in CGA and her desire to serve CGA on the Board of Governors. The nominees then exited the room and no discussion followed regarding the nominees before the silent (ballot) vote occurred.

Skip Hofman announced that *Michele Easel* had been *voted in for the one (1) year vacancy on the BoG* to fulfill Stan Janssen's position.

### III. Agenda Items- Reports

#### **Item III. A: President's Report** – Skip Hofman

President Skip Hofman had nothing special to report.

#### **Item III. B: Vice President's Report** – Roger Odom

Vice President Roger Odom reported that overall things are going well. The 2008 State Show rider-ship is down slightly from last year and as an interesting point, the number of dogs on the grounds is rather large, exceeding 150 dogs!

Phyllis Odom clarified that with Roger Odom's vote into the Board of Governors his position as Vice President now becomes vacant and will have to be filled by a new Presidential Appointment. While there is no time frame on filling the position, it is likely that it will be filled by or at the next BoD Meeting. By default the position is filled by the Past President, Ron Butts.

#### **Item III. C: Secretary's Report** – Meghan Abatti

- 1. Approve Minutes:** February 23, 2007 Minutes from the 2<sup>nd</sup> BoD meeting for 2007 – 2008 as presented by Secretary Meghan Abatti. The minutes included twelve (12) pages of text; Meghan briefly highlighted some of the main topics within the minutes, including: Passing of the '08 Operating Budget, discussion of Secondary Medical Insurance, Presidential Appointment to the BoD, passing of the Pony Measurement and Pony Certificate Proposal, new State Sub-Committee Meetings structure at Convention.

*MOTION* by Phyllis Odom to accept the Secretary's minutes as presented.

*Seconded* by Andy Krogh.

*MOTION PASSED.*

**Item III. D: Treasurer's Report** – Lesa Hofman

1. **Financial Report:** Treasurer Lesa Hofman reported that at the Feb 19, 2008 BoD meeting CGA had a cash balance of \$125,019.21 and as of July 25<sup>th</sup> the cash balance has risen to \$188,903.13. Since February CGA has deposited a total of \$194,906.03, and spent \$130,942.11. Lesa discussed the financials of the State Sponsored Shows, stating there was no Jamboree or Northern Classic this year and Spring Classic profited \$4,119.38. On the Budget to Actual report Lesa explained that we are \$9,040.95 over budget on the total income and there are still seventeen (17) show packets yet to figure into the income. Additionally, we are \$5,098.74 under budget on the net income due to expensing State Show items early this year (i.e. awards). Overall CGA is currently showing an actual profit of \$58,183.06 versus the \$63,281.80 originally budgeted.

*MOTION* by Bob Bucks to accept the Treasurer's report as presented. *Seconded* by Belinda Harms. *MOTION PASSED.*

**Item III. E: Governing Board Report** – Sheri Herchkorn

Sheri Herchkorn stated the last BoG meeting was held on June 28, 2008 and not much has happened nor required presentation aside from the following items:

1. **Award Program Fees:** The BoG discussed the awards programs and the potential need to adjust the budget and fees due to rising costs. While the program fees and (district) ride fees are being closely monitored due to increasing award costs, the BoG does not believe it is necessary at this time to implement any fee increases. Award expenses seem right on target with the budget allowing fees to remain unchanged. Phyllis Odom was able to source a new jacket vendor, helping keep costs affordable while maintaining quality.
2. **Other:** A disciplinary hearing was also held at the June meeting that resulted in a one year member suspension and a few apology letters.

**Item III. F: State Office Report** – Phyllis Odom, General Manager

State Office Manager, Phyllis Odom reported there are approximately ten (10) show packets still out and awaiting arrival at the State Office, however most of these packets are from recent shows. The total number of shows appears to be equal year on year with several shows being cancelled in the North due to fires. Several districts in the North were affected by the fires and some members even lost their homes.

Phyllis reported CGA paid membership numbers are doing well (2, 877 paid members) and CGA is actually increasing membership. State Show rider ship is down slightly this year with 292 riders (vs. 314 last year), but overall the turnout seems good and the State Office is pleased with the numbers.

## IV. Agenda Items - Committee Reports

### **Item IV. A: Master Judge Advisory Committee (MAC)** – Sheri Herchkorn

Sheri Herchkorn explained the MAC held a short, somewhat quick meeting prior to the BoD meeting. Stan Janssen, Kenny Aeschliman and Gayle Lewis are all Retiring Master Judges. During the meeting, Provisional Master Judges Belinda Harms and Andy Krogh were voted in as Official Master Judges. The MAC is looking into the possibility of pulling current Provisional Master Judge Brent Engelhardt up as a full, Official Master Judge sooner than the twelve (12) month provisional period due to emergency circumstances (not enough Master Judges). The BoG has voted on the matter and agrees that *if* it is within the right of the MAC, Brent Engelhardt should be pulled up as an Official Master Judge due to the circumstances. In addition, Roger Odom was named as a new Provisional Master Judge. Sheri also explained the MAC is working to find more Senior Judges to help cover the districts and the MAC may be stretched a little thin while reorganizing areas of coverage/oversight and training new Master Judges.

Sheri also stated she is stepping down as the Chairperson to the MAC and Shannon Rahn will be stepping into the position.

### **Item IV. B: State Show 2008** – Brent Engelhardt

Brent Engelhardt reported that State Show 2008 seems to be off to a great start. Because this year dogs had to be accounted for (due to proof of rabies vaccination), as an interesting statistic there are over 150 dogs present on the grounds! The Board of Directors will be helping to run Big T this year and Brent asked Christopher Rowles to help organize BoD workers. Brent wished everyone the best of luck and said he hoped for a great show.

### **Item IV. C: Jamboree 2008** – Sue Engelhardt

Sue Engelhardt explained that Districts 15, 19 and 33 teamed together to put on Jamboree at Camp Pendleton. The show was very successful, the weather perfect and everyone seemed to have a great time. The same group of districts is hoping to host Jamboree in the upcoming show season at the same location.

## V. Agenda Items – Old Business

No Old Business was presented for discussion or vote.

## VI. Agenda Items – New Business

### **Item VI. A: Board of Governors Replacement Verbiage** – Stan Janssen

Sheri Herchkorn explained that with Stan Janssen's resignation she would work to present the item formally at the next BoD Meeting. Stan asked to place the item on the agenda, but did not pass the suggested changes along to other BoG members prior to his resignation. Sheri explained that with the changes made to the Procedure Manual at the Nov '07 BoD Meeting there is now a disagreement with the Policy Manual regarding BoG replacements and this needs to be formally resolved. Sheri asked that the *item* be ***tabled until the next Board of Directors Meeting at Convention.***

**Item VI. B: State Show Flag Carriers** – Brent Engelhardt

Brent Engelhardt formally presented his “California Gymkhana Association Honor Guard and Flag Bearer Selection and Designation Policy and Procedure” to the board. Brent explained that with the recent questions about who carries the American, California or CGA flags in the absence of the ‘traditional’ carries, he felt it would be appropriate to present his idea. Brent outlined the basic aspects of his idea/proposal stating the following: a) each district submits three (3) riders to their Regional Vice President who are qualified to carry a flag, b) these names are taken to Convention and three (3) names from each region will be drawn from a hat to form a group of nine (9) flag carriers, c) the Honor Guard and Flag Bearer term would run consistent with that of the President, two (2) years and d) ideally two (2) individuals would serve as the Commander/s of the Guard.

Brent explained that this would allow several members the opportunity to carry a flag at State Show and serve on the CGA Honor Guard. In addition, this would ensure that there were always individuals present who could safely carry the flags. Having a group of nine (9) members allows a splitting of duties and if one individual can not make the show date then there are other designated members to fulfill the task. Brent clarified that in no way this would conflict with the Hall of Fame flag and that would stay with the Hall of Fame riders. Brent suggested and asked if Joanne Galbraith and Lea deMontigny would serve as the first Commanders of the Guard if the proposal was to pass. Joanne Galbraith accepted the task and Lea deMontigny respectfully declined.

Lea deMontigny questioned if the BoD Meeting was the appropriate place to present the idea or should it be sent to the Riders Meeting at Convention. Because the item was presenting a new Policy it was appropriate for vote at the BoD Meeting. Debbie Frates asked if this would give new riders the opportunity to carry a flag. Brent explained that it would because the group would change every two years; where in the past there were traditionally only two (2) riders to fulfill the task. Danna Herchkorn questioned what would happen if a rider was not able to attend State Show. Brent stated that is why the Honor Guard would be a group of nine (9) individuals, the additional members would be able to facilitate the ceremonies and fill any flag carrying gaps.

***MOTION*** by Andy Krogh to accept the proposal by Brent Engelhardt for a “CGA Honor Guard and Flag Bearer Selection.” ***Seconded*** by Belinda Harms.

***NO Discussion Followed.***

Parliamentarian, Stacey Rivera clarified that because the above proposal represents new Policy, only elected and appointed Board of Directors members are eligible to vote. In addition the Policy can only be passed by a 2/3<sup>rd</sup> majority vote. If the above motion were to pass, Procedure would then have to be developed and passed.

***Above MOTION PASSED.***

Seeing the passing of the new Policy, new Procedure must be drafted by the Board of Governors to support the item. The new Procedure will be brought to the next BoD Meeting for approval.

## **VII. Agenda Items – District Reports**

The following district representatives gave brief reports regarding their districts: 1, 4, 5, 6, 8, 14, 18, 32, 33, 40 and 49. Districts reported on the closing of the current season, generally stating they had great years and were looking forward to giving nice club awards to their riders. In addition districts discussed their winter show schedules and plans for the upcoming show season.

## **VIII. Agenda Items – Other Issues, Comments & Concerns**

No Issues, Comments or Concerns were presented for discussion.

## **IX. Agenda Items – Next Meeting Date**

The next Board of Directors Meeting will be held at Convention on Sunday morning, November, 23<sup>rd</sup>, 2008 at the Holiday Inn in Visalia.

## **X. Agenda Items – Adjournment**

*MOTION* to adjourn the meeting was made by Robert Krogh and *Seconded* by Christopher Rowles. *MOTION CARRIES*.

Meeting was adjourned at 6:15 pm.

Respectfully Submitted,

Meghan Abatti  
CGA Secretary